



HEALTH BENEFIT PLAN



20547 Waverly Court, Ashburn, Virginia 20149 • (703)729-4677 or 1-888-636-NALC (6252)
Brian L. Renfro, President • Stephanie M. Stewart, Director

«First_Name» «Last_Name»
«Street1»
«Street2»
«City», «State» «Zip»

February 7, 2024

Dear «Member_Name»,

Recently you received a Quick Start Guide regarding your Medicare Reimbursement Account (MRA) sponsored by the NALC Health Benefit Plan and administered by HealthEquity. If you would like to access your account online, you must register and create an account with HealthEquity. You will also need an online account if you plan to download and use the HealthEquity EZ Receipts mobile app.¹

To register your new MRA account visit www.healthequity.com/wageworks and select “LOG IN/Register” and then “Employee Registration.” You’ll be prompted to answer a few simple questions including your ID code. Your ID code is the last 4 digits of your NALC Health Benefit Plan member ID and can be found on your NALC Health Benefit Plan member ID card. See registration screen example below. **Please note: Your ID code is not your Social Security number.**

If you have any questions or concerns, you can talk to a trained expert to learn more about the program. Just call 844-768-5644 weekdays from 8 a.m. to 8 p.m. Eastern Time.

The screenshot shows the 'FIRST-TIME USER REGISTRATION' page for HealthEquity WageWorks, dated January 11, 2024. The current step is 'Step 1 of 7 Identify Yourself'. The form includes fields for First Name, Last Name, Date of Birth (MM/DD or MD format), Home Zip Code, and ID Code. A CAPTCHA image shows the characters 'CYR33H'. Instructions state: 'Enter the information as it appears in your employer or program sponsor's records. All fields are required.' and 'Your ID Code is the last 4 digits of ONLY ONE of the following supplied by your program sponsor: 1. Your social security number OR 2. Your employee number OR 3. The code provided by your program sponsor'. Navigation buttons for 'BACK' and 'NEXT' are visible.

¹Accounts must be activated via the HealthEquity website in order to use the mobile app. If you prefer to submit a paper claim by fax or mail, call HealthEquity at 844-768-5644 weekdays from 8 a.m. to 8 p.m. Eastern Time.